

## Minutes

### BOT meeting in person and **on Zoom**

Trustees Present: Michael Sheridan, Fran Strauss Jo Ann Skinner, Kathryn Waple, Jimmy Reeves, Kathy Gilcrist via zoom : Mark Genter and Dennis Mcculey . Others Present: Rev. Alyssa, Kim Scott

<https://us02web.zoom.us/j/?pwd=LQHdNCjUDxZR11ZTjSSyxCGDMmqQpV.1>

- Light a candle/Opening words
  - From Fred Rogers
- Check-in
  - Kathy's people investigates is going to be on air december 23rd.
  - Fran has knee replacement march 6th or sooner
  - Dennis will be back next sunday!
- Approval of Reports (Available on Google Drive):
  - Report from Alyssa
  - RE report from Rev Kelley
    - Because Kelly was in the sanctuary, the teenagers were in the classroom by themselves
    - Coverage of youth programs is priority over other church activities for DRE
    - Rev. Alyssa is going to follow up about coordinating volunteers for RE Programs.
  - Statement of Condition and Statement of Activities
  - Board Minutes from 11/26 meeting
  - Minutes and reports approved without dissent
- Kim - Orientation on Financial Statement
  - This was very illuminating and we would like to include a financial orientation for the new board member on boarding.
  - Thank you, Kim!
- Vote on Budget for installation
  - We are including in the first year's ministers expenses the cost of the installation.
  - Board approves without dissent.

- The Installation committee will send the budget to Kim.
- Committee liaison reports
  - The Kitchen door was open again.
  - Working on better communications about hospitality/other groups who use the space
  - Hospitality would like to know in advance that an event is happening - they can then orient them to what happens to be done in order to get the place back to 100%
  - In-church committees and groups are going to be oriented the same as rental groups to help streamline.
- Personnel Committee members, announcement
  - Jimmy Reeves is coordinating with congregants to form the committee.
    - Mark Gentner as Chair.
- Staff Christmas bonuses
  - Childcare, cleaning staff, pianists, office staff, minister, DRE
- Discuss status of shared outdoor space (Plan for dedication, painting, ground prep)
  - install planned for Jan 2025, there is a folder for receipts and to track all aspects of the installation and continuing projects.
- Progress Pride Flag on sign
  - Board is in agreement about having a flag under the sign, and Rev. Alyssa will look into sourcing the right thing
- Auction – date is May 17th, 2025.
  - There is a committee who is organizing the auction. Next meeting is the 13th of January
- WHQR Question
  - We are not using Share the Plate funds for a WHQR Day Sponsorship.
  - We are going to look into having sponsorship days donated to announce the installation and to congratulate Rev. Alyssa.
- Water fountain update (Fran)
  - In the hallway, there is not enough room for a water fountain with a water bottle filler and still have room for a wheel chair to go by.
  - having one in dobkin hall is an option also
  - other option is a refillable free standing water cooler

- Fran is working on it!
- Christmas Card fundraiser
  - Is not going super great
  - Fran is out there every sunday,
  - let's hang on to them and sell them throughout the year.
  - And use them for other committees
- Safety committee and FEMA grant. Recap Police safety inspection, Safety Committee
  - This is on hold until we can get people together
  - Michael is going to resend it after Christmas.
    - She also had a conversation with program council, she and Gary are going to get together around the grant.
    - Building and grounds committee that doesn't exist.
      - What do we want the people on the B and G committee
        - Then we can circulate this to ROMEO's and NYRDS to try to get people invested.
    - We need to find a chair for that committee to get it started.
- Covering mail for Holly while she is on vacay
- Staff Holiday Lunch
  - Tradition would be to take the 4 main staff out for lunch the week after christmas.